



**Not for Publication**

**Report of the**

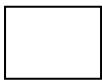
**Assistant Chief Executive (Corporate Governance) to Licensing Committee**

**Date: 20 July 2010**

**Subject: Presentation by West Yorkshire Police**

**Electoral Wards Affected:**

ALL



Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

**Executive Summary**

1. This report advises Members of a presentation by West Yorkshire Police focusing on issues relating to the assessment of applications and the liaison between the Licensing Team at Millgarth and Neighbourhood Policing Teams when considering whether or not to make representations and the evidence to be provided to committee in support of those representations.

## **1.0 Purpose Of This Report**

- 1.1 This report is to advise members that they are to receive a presentation from West Yorkshire Police.

## **2.0 Background Information**

- 2.1 The chair of the Licensing Committee Councillor Armitage requested that West Yorkshire Police attend the Licensing Committee to provide information to members on how applications are assessed by the police and in particular on the liaison between the Millgarth Licensing Team and the Neighbourhood Policing Teams in the making of representations and the evidence provided.

## **3.0 Main Issues**

- 3.1 West Yorkshire Police are a responsible authority under the Licensing Act 2003. They are served with copies of all applications for the grant or variation of a premises licence or club premises certificate. They are also able to instigate review proceedings including expedited summary reviews and to object to personal licences and transfers of premises licences, club premises certificates and designated premises supervisors.
- 3.2 All licence applications are received centrally at Millgarth Police Station into the Licensing Team. The police then liaise with the relevant Neighbourhood Policing Team and assess the evidence available on the police computer systems before determining whether to make a representation, the extent of that representation and the evidence to support it.

## **4.0 Implications For Council Policy And Governance**

- 4.1 Licensing sub committees have delegated authority to determine applications where relevant representations have been made. The quality of the representation made and supporting evidence is important for the sub committee in making its determination. An increased understanding of how the police assess applications will aid the quality of decision making.

## **5.0 Legal And Resource Implications**

- 5.1 There are no legal or resource implications to this report or the presentation.

## **6.0 Conclusions**

- 6.1 Members are asked to note the information presented by West Yorkshire Police and ask any appropriate questions.

## **7.0 Recommendations**

- 7.1 That members note the content of the report and the presentation.

## **8.0 Background Papers**

- 8.1 None